

ERCOT Retail Market Guide

Section 9: Appendices

Appendix J2: New Occupant Statement

October 8, 2021

Appendix J2

New Occupant Statement

Note: New Occupant Statement must be accompanied by at least one of the following documents:

- Bill for natural gas/propane, water/sewer, electric, or cable/internet in customer's name dated within last two months from a different premise (cell phone invoices are not accepted);
- Copy of current signed lease by all parties;
- Notarized affidavit of landlord;
- Closing documents (Closing Statement signed by buyer and seller; Deed filed by county clerk noting street name and house number); or
- Certificate of occupancy indicating new occupant.

All fields must be completed for valid submission.

Electric Service Identifier (ESI ID) Number*

*To be completed by submitting Retail Electric Provider (REP).

Service Address

City, State, Zip Code

Occupancy Date

New Occupant Name

Mailing Address

City, State, Zip Code

Telephone Number

AUTHORIZATION

I affirm that I am a new occupant to the above Service Address and I am not associated with the preceding occupant.

Signature

Date

Name, printed